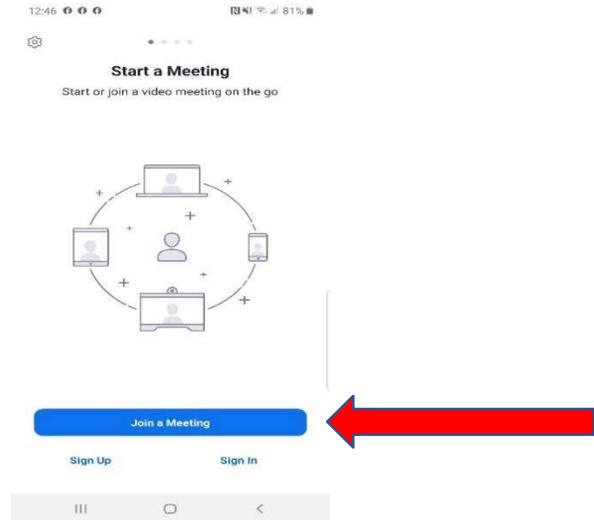


## HOW TO ZOOM VIDEO CONFERENCE

You will need to be close to your wi-fi connection and be sure you connect with a camera and a microphone. YOUR PHONE, LAP-TOP OR I-PAD probably have both.

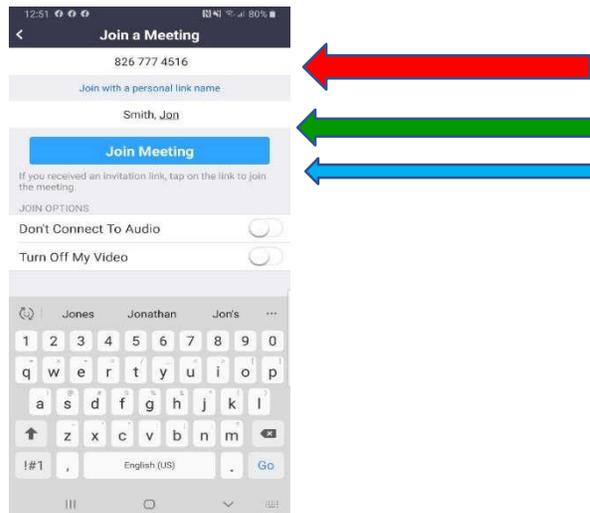
If using your cellphone or I-pad:

- Download the free Zoom Cloud Meetings app from Apple app store or Play Store
- No need to officially sign up or provide any personal information
- Open the app and you will see this screen.



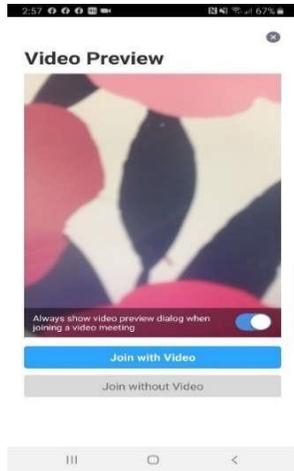
- Click the Join a Meeting button at the bottom of the screen, **see red arrow above.**

- You will see this screen:



- Enter the meeting ID (850-8337-7100), **see red arrow above.**
- Click on the white box below the meeting code, delete whatever is already there and type your full name(s) so the Trustee will know who you are, **see green arrow above.**
- Click **“Join Meeting”**, **see blue arrow above.**

- Type in the password (995835) when prompted.
- You may get a pop up that asks how you want to join.
- Choose BOTH the “Join with Video” option AND “Join with Audio” OR a pop up might come that asks how to do the audio, you want to choose “Call via Device Audio” which will just use the audio from the cell phone or I-pad you are using.



- You should be immediately connected to the virtual “waiting room”. You may initially see a “Please Wait” screen, but please be patient. Someone from the Trustee’s Office will admit you to the waiting room shortly.